

AGM GUIDE

Let all things be done for building. ... All things should be done decently and in order.
(1 Cor 14:26, 40)

The AGM is where we take responsibility for the governance, administration and representation of our church. At the meeting we'll elect members to four roles: Wardens, Parish Council, Nominators and Synod Representatives. We're thankful to those that have served our church in the past year.

ROLE DESCRIPTIONS

Parish Council (0 / 3 / 6 / 9 elected members)

This is the broader governing body of our church, responsible for the financial and property affairs of the parish. For each 3 persons elected, the Senior Minister appoints one. With the Wardens, these form the Parish Council.

The Parish Council (including Wardens) is responsible for: (i) assisting the Senior Minister in developing the staff team; (ii) stewardship of property and finances; (iii) developing the administrative systems for financial management, compliance, risk, human resources, fundraising, and property maintenance and development.

Our 2023 Parish Council members: David Columbro, A/Prof. Elissa Deenick [Elissa is resigning at 2024 AGM], Angela Brickell, Michael Jothy.

Wardens (three)

We elect two wardens who manage the finances and property of the church. A third warden is appointed by the Senior Minister. The Wardens are responsible for administering the financial and property affairs of the church.

Our 2023 Wardens: Prof. Chris Bellenger, Dr. Simon Gerber and Scott Groves.

Nominators (five)

In the event that Dave Rogers was no longer Senior Minister, the nominators form a team to work with the Diocese to find a replacement. Nominators are rarely called on, but play a hugely significant role should they be needed.

Our 2023 Nominators: Ben Gray, Dr. Giselle Gerber, Rev. Nicole Tillotson [no longer eligible], Dr. Rebecca Ling, Dr. Annalese Bolton.

Synod Representatives (two), for a three-year term

Each October representatives from all the Anglican churches in Sydney gather together. Synod elects persons to schools and organisations, make legislation and policies, receive reports, provide for diocesan-wide fellowship.

Our 2023-2025 Synod Representatives: Prof. Chris Bellenger and A/Prof. Elissa Deenick [Elissa is resigning at 2024 AGM].

VOTING FAQ

Who can attend our AGM?

Everyone who attends St Luke's is welcome.

Who can vote at the AGM?

You can vote if:

- St Luke's is your home church
- You have attended for 3 months of the last 12 months
- You have been baptised
- You are over 18
- You declare yourself to be a member of the Anglican Church of Australia
- You can sign the declaration, affirming the above

Who can nominate at the AGM?

You may nominate a person if you satisfy the voting criteria *and will be present at the meeting*. (It is possible for the nominee to be absent, but it would help to provide written confirmation that the person is willing to stand for election). Also, the person nominated must give their verbal or written consent.

It's welcome and helpful to nominate someone prior to the meeting, by indicating to the Senior Minister.

Who is suitable to nominate for these elected roles?

The members of the church should only nominate and elect godly men and women. They need to have gifts and capacity in areas like administration (Wardens and Parish Councillors) and theological discernment (Nominators and Synod Representatives). They will need to exercise their role with initiative and in a way that honours God.

General expectations: We should expect that those nominated for these roles are pursuing the spiritual pathways and 'means of grace' that we seek to foster at St Luke's:

- Regular participation in a weekly Sunday gathering
- Pursuing community and spiritual growth through involvement in a Community Group
- Actively serving in ministry within the church
- Cultivating a devotional life of regular Bible reading and prayer, and living a life of holiness and repentance
- Finding ways to show and share the love of Jesus with people in their lives, and inviting them to church

We should also expect that those suitable for elected roles would be praying regularly for the church and its leaders, setting an example in financial generosity, and pursuing the unity and vision of the church.

Who is qualified to serve as a Warden or Parish Councillor?

Qualifications: 'A person is qualified to be appointed or elected as a warden if he or she is a parishioner of the church or, if the parish is administered as a whole, a congregation of the parish, is above the age of 18 years and is a communicant [ie, partaking in communion] member of the Anglican Church of Australia.'

Time commitment: These roles involve monthly meetings during school term (typically eight per year), as well as work to do outside of each meeting.

Who is qualified to serve as a Nominator?

Qualifications: In addition to the qualifications for Wardens and Parish Councillors, Nominators must be at least 21 years of age, cannot be clergy, and cannot be employed within the parish.

Who is qualified to serve as a Synod Representative?

Qualifications: As for Wardens and Parish Councillors. These are *lay*, not ordained, representatives.

AGM AGENDA

Preliminaries

Sign declarations, Establish quorum, Appoint minute secretary, Receive apologies, Confirm minutes from last year's AGM.

Reports

Minister's report

Wardens' report – accounts, proposed budget, and report

Pause for prayer

Elections

Wardens (2)

Auditor

Parish Council – yes/no; 3/6/9; Nominees

Nominators (5)

Synod representatives (2) – *one elected for 2023–2025; one vacancy*

Recommendations

For the incoming Parish Council

Conclusion

Election results

Close in prayer

Confirm minutes

For outgoing and incoming office bearers

Handover

All elected/appointed to sign a subsequent declaration

MORE INFORMATION

For further reading, see <http://www.sds.asn.au>